

**Governor Support Service**

# **Clerks Briefing Meeting**

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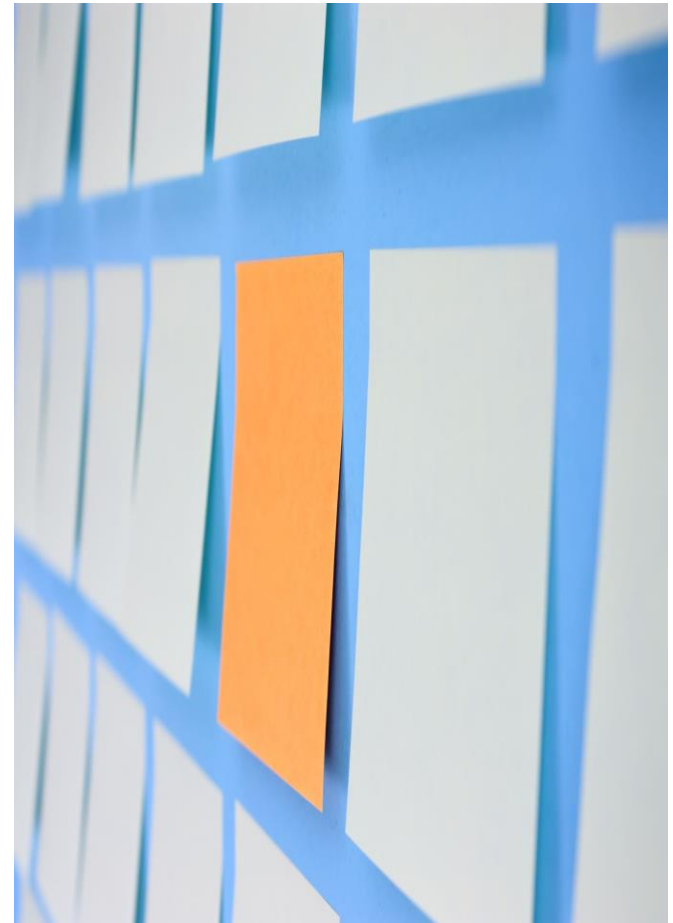


**18th June 2024**

# Clerks briefing – June 2024

## Agenda

- ✓ Welcome
- ✓ Your news
- ✓ Vacancies
- ✓ Help us to help you
- ✓ Agenda reminders
- ✓ Updates from DfE & Ofsted
- ✓ Information exchanges
- ✓ Your questions



# Clerks briefing – June 2024

## Suggested Agenda Topics

- **General election has delayed changes to:**
  - Performance management
  - Teachers pay
  - RSHE guidance & gender questioning
  - Consultation on proposals to lift 50% cap on faith schools

- From September, all schools required to share daily attendance data
- Keeping Children Safe in Education (KCSiE), updated from September 2024

# Clerks briefing – June 2024

## Suggested Agenda Topics

- Falling pupil numbers
- Cyber security standards for schools updated
- Sustainability support for education
- RSHE statutory guidance Consultation

- Updated Guidance: What Schools Should Publish Online
  - Maintained schools
  - Academies
- Children's Society new resource:
  - Behaviour checklist



## Checklist: Sanctions

### ■ Solutions rather than sanctions

- Responses to behaviour should be about focusing on what is causing it, and what solutions can be found to address it.
- We advise using the term solution instead of sanction. See '[Language and Communication](#)' section.

### ■ Prioritise restorative conversations

- Students we spoke to often didn't understand why their behaviour had led to a certain sanction or didn't receive an explanation about why they were receiving a certain sanction or punishment.
- Before any further escalation, ensure a restorative conversation has taken place between staff member and student.

### ■ Regulation instead of removal

- Removal from the classroom should be a last resort. It should be done in the best interest of the student and framed as an opportunity for a student to regulate themselves.
- If a student must be moved out of the room to regulate, avoid drawing attention to the situation or the student, as they may already be feeling shame or embarrassment. School staff can model the behaviour they would like to see in these situations.

### ■ 10-minute time limit if removed from classroom

- If a student does need to be removed from a classroom in order to regulate, aim for a time limit of 10 minutes for how long they are away from the learning environment. Every minute out of class is a minute of lost learning.
- Removal from the classroom should be based on circumstance and need. If a student is taken out of class, teachers should ask what they need to help regulate themselves and where they might spend the time out.

### ■ Accountability for effectiveness of sanctions

- School leaders – headteachers and governors – need to hold teachers accountable for how effective sanctions are.
- Adults should record which sanction a child is experiencing, and senior staff should then have a meeting with them about whether the child's behaviour has improved. If there has not been a positive change, alternative support options should be explored to find a solution for students.

### ■ Phone calls home to be used constructively, rather than as a punishment

- There should be a focus on co-operating with parents or carers as a constructive, ongoing conversation, and consider the parents' or carers' needs.
- Students should be asked about what the best way to speak to their parents or carers is and informed that the call is to look for solutions with parents or carers.

## Sanctions: Actions we have taken in our behaviour policy

### Solutions rather than sanctions

- .....
- .....

### Before escalation, ensure restorative conversation has taken place

- .....
- .....

### Regulation instead of removal

- .....
- .....

### 10-minute time limit out of class

- .....
- .....

### Staff accountability for effectiveness of sanctions

- .....
- .....

### Phone call home should be used constructively

- .....
- .....

# Clerks briefing – June 2024

## Ofsted

Updates including:

- Outcome of Big Listen - delayed
- No deep dives for ungraded inspections from September
- Reminder - 13 schools last inspected in 2019
- Single phrase judgements remain

## Education Skills & Funding Agency (ESFA)

- Academy trust handbook- delayed
- Trusts with 250 or more employees must publish any gender pay gaps in their organisation

# Clerks briefing – June 2024



- What to consider when using online forms to receive information requests
- To comply with the FOIA, a request simply has to be submitted in writing and include a name and address for correspondence. Having a form on your website doesn't mean you can ignore valid requests that arrive through different routes.
- Do not redirect requesters to use your form if they contact you using a different method. You can suggest that they use the form in the future, but you cannot demand that they do so.
- When a requester submits a request through your form, they should receive a copy of their request and confirmation of the date.



**Look forward to seeing you at our next meeting:**

**Tuesday 10th  
September 2024  
at 10.00am**

**Wednesday 9th October  
Thursday 7th November  
Tuesday 10th December  
*All starting at 10.00am***



✓ **Book a place [here](#)**



# GSS Contact details

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