

**Governor Support Service**

# **Clerks Briefing Meeting**

**Ron Fowler and Sandra D'Souza**

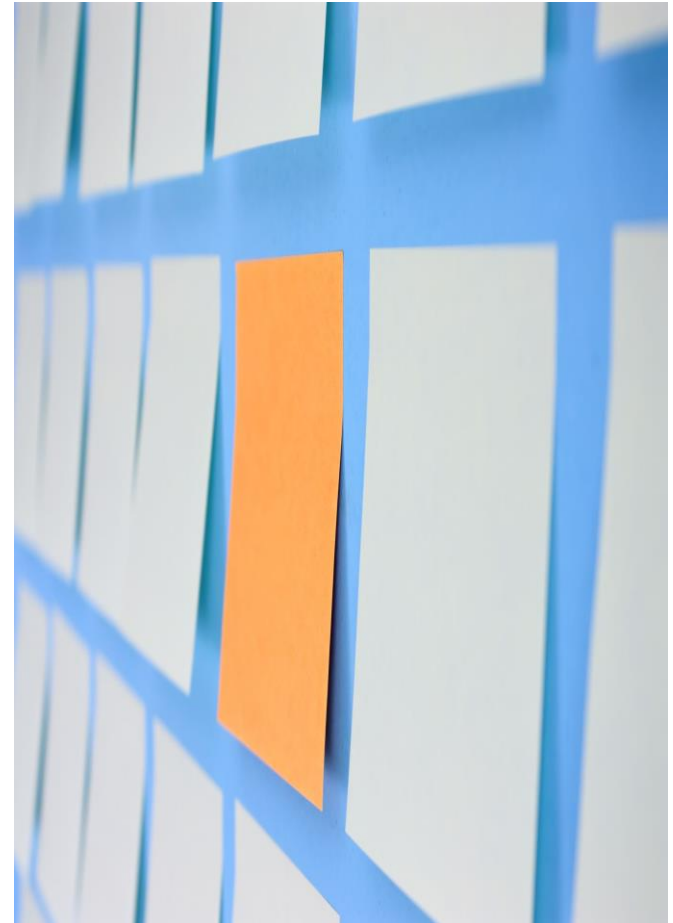


**31<sup>st</sup> October 2023**

# Clerks briefing – October 2023

## Agenda

- ✓ Welcome
- ✓ Your news
- ✓ Help us to help you
- ✓ Vacancies
- ✓ Agenda reminders
- ✓ Updates from DfE & Ofsted
- ✓ Information exchanges
- ✓ Your questions



# Clerks briefing – October 2023



## Housekeeping/Reminders

- ✓ Keep your governor database and ours up to date
- ✓ Providing us with a copy of your FGB and Committee meeting minutes
- ✓ Have you changed your Instrument of Government?
- ✓ Ensure that the school website is up to date and accurate
- ✓ Training – remind your governors of training available, & ask they let us know if they can't attend after booking a place
- ✓ GSS website – access to the secure area
- ✓ Check with your school that GSS are on “White” email list

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## Suggested Agenda Topics

- Academy AGM
- Annual report to parents
- Budget/Pay award
- Pupil Attendance
- Pupil & PE premium
- Sharing curriculum resources with parents
- Behaviour & Exclusions
- Special Educational Needs & EHCPs

- Headteacher appraisal
- Review & approve committees, membership & terms of reference
- Review policies & update
- Data protection
- School security & buildings condition

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- ✓ Consultation – Elective home education
- ✓ Pupil Premium
- ✓ Key stage 1 and Phonics check
- ✓ Sharing curriculum resources with parents
- ✓ Pay advice

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- ✓ Data protection
- ✓ School Security
- ✓ DfE Hardship Fund
- ✓ Mobile phone use in schools
- ✓ Flexible working in schools

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## Ofsted

Updates including:

- Inspection Handbooks, updated 6<sup>th</sup> October:
- *Inspectors will look at attendance on ungraded inspections*
- *Will want schools to provide details about adults living on site*
- School inspection update video, autumn term
- New Chief Inspector from January 2024

## Education Skills & Funding Agency (ESFA)

- Updated versions of model articles/memorandum of understanding for MATs which contain one or more Church of England Schools
- Related party transactions
- ESFA webinars

# News in brief



## **National Coordinators of Governor Services (NGOGS)**

*Clerking handbook, 2023 edition*

## **Children in Care**

*Guide for governors*

## **Inspiring Governance**

*Volunteering video*

## **GSS Governor courses**

*Page 15 of the briefing sheet*

## **National Stress Awareness Day**

*1<sup>st</sup> November*



**Look forward to seeing you at our next meeting**

**Thursday 30th  
November  
2023  
at 10.00am**



# GSS Contact details

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