

Governor Support Service

Clerks Briefing Meeting

Ron Fowler and Sandra D'Souza

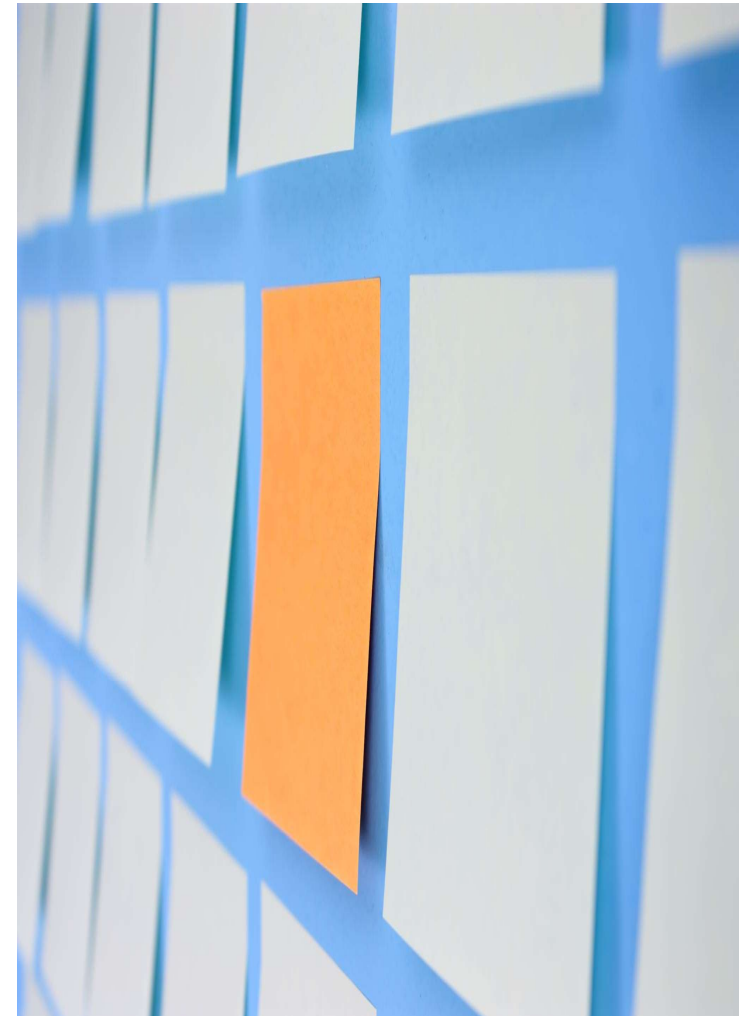


20th September 2023

Clerks briefing – September 2023

Agenda

- ✓ Welcome
- ✓ Your news
- ✓ Help us to help you
- ✓ Vacancies
- ✓ Agenda reminders
- ✓ Updates from DfE & Ofsted
- ✓ Information exchanges
- ✓ Your questions



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Housekeeping/Reminders

- ✓ Keep your governor database and ours up to date
- ✓ Providing us with a copy of your FGB and Committee meeting minutes
- ✓ Have you changed your Instrument of Government?
- ✓ Ensure that the school website is up to date and accurate
- ✓ Training – remind your governors of training available, & ask they let us know if they can't attend after booking a place
- ✓ GSS website – access to the secure area
- ✓ Check with your school that GSS are on “White” email list

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Suggested Agenda Topics

- SATs/GCSE results
- Keeping Children Safe in Education
- Length of school day
- Sport Action Plan/Games Mark
- Budget/Pay award
- School buildings condition
- School uniform

- Pupil attendance
- Behaviour and Exclusions
- Review/update policies as necessary (inc RSHE)
- Special Educational Needs
- Headteacher appraisal
- Data protection
- *See full list of topics in briefing sheet (page 4)*

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- ✓ Support staff
- ✓ Staff wellbeing
- ✓ Teacher workload reduction/flexible working
- ✓ Transgender pupils
- ✓ Providing a 32.5 hour school week
- ✓ Free school meals
- ✓ Governor training and development

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Ofsted

Updates including:

- Inspection Handbooks, a [summary](#) of changes is included
- In Primary schools, inspectors must look at reading
- New Chief Inspector from January 2024

Education Skills & Funding Agency (ESFA)

- Academy Trust Handbook, updated 1st September 2023, page 7 for [full list of changes](#)
- Budget monitoring, whilst management accounts must still be shared with chair of trust each month, no longer a requirement for other trustees to consider these six times a year. Instead the board must consider these when it meets.

Look forward to seeing you at our next meeting

**Tuesday 31st
October
2023
at 10.00am**



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