

Name (Optional) _____

An effective Chair of Governors:

- gives a clear lead in organising and evaluating the governing body’s work, valuing the contribution of all members and staff
- delegates roles and ensures all governors are fully involved
- works in partnership with the head teacher through regular meetings, providing appropriate support and challenge
- co-operates with other agencies to support school improvement
- operates as the first among equals but actively models and promotes the development of leadership skills
- encourages the development of the vice chair role.

Expectations:	Actions and Strategies:	Yes/No/Don't Know:
The Governing Body defines the role of the chair.	<ul style="list-style-type: none"> • Have we agreed and published the role description of the Chair? • Have we included the definition in relevant documents? • Have we agreed the term of office of the Chair prior to election and recorded it? 	
The Chair actively develops knowledge, skills and understanding to share the workload with the vice-chair and other governors.	<ul style="list-style-type: none"> • Has our Chair attended relevant training, especially the Chair of Governors’ Leadership Development Course? • Does our Chair keep up to date? • Has our Chair sought a mentor? • Does our Chair mentor our vice chair? • Does our Chair share the workload with other Governors? • Does our Chair network with other Chairs? • Does our Chair contribute, where appropriate, to Governance beyond the school? • Does our Chair seek feedback on their own performance? • Does our Chair encourage review of the effectiveness of Governing Body structures and working practices? 	
The Chair shares the workload with the Vice chair and delegates tasks and responsibilities to the Governing Body	<ul style="list-style-type: none"> • Does our Chair create opportunities for Governors to take responsibility and arrange support where possible? • Does our Chair encourage Governors to contribute at meetings? • Does our Chair ensure that Governors’ contributions are recognised and valued? • Has our Chair developed an effective working relationship with the Clerk and the Head teacher? • Has our Chair developed the Governing Body to work as a team? • Has our Chair developed sustainable processes for sharing knowledge and information? • Could our Chair hand over the role to a well-prepared successor? 	
The Chair has a positive impact on the effectiveness of the Governing Body	<ul style="list-style-type: none"> • Does our Chair discuss with one or more other Governors to identify what has gone well and what could be improved? 	

Please record any improvements you would like to suggest on the reverse.