Chairs` Briefing
Summer 2017
Dear Colleagues,

We have moved! Our phone and email remain the same

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• On line training courses
• Interim clerking

• Extract from the LA email to schools re, Clerk to Governors
• HMRC have confirmed that:
• The role of a Governing Body School Clerk is classed as an ‘office holder’.
• This means that no matter whether the person is self-employed or not they are classed as an ‘employee’ and must be paid through the school payroll.”
Interactive modules for smartphone, tablet or computer.

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<th>A wide selection of courses including:</th>
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<td>Converting to Academy Status</td>
<td>School Governors &amp; Social Media</td>
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<td>Introduction to Governance</td>
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<td>The role of the clerk</td>
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The Framework details specific knowledge, skills and behaviours for clerks, grouped under the following competencies:

**Understanding governance:** understanding the board’s duties and responsibilities including governance legislation and procedures

**Administration:** ensuring that the processes and procedures of governance are administered efficiently

**Advice and guidance:** Access to timely and accurate advice and guidance, or signposting to expert advice where appropriate

**People and relationships:** ensuring that the board has accurate records of its people and their skills
From 1 September 2017, maintained school governing bodies will have the power to remove elected parent and staff governors in the same way as they can remove co-opted governors – that is, by majority decision of the governing body.

From 1 May 2017, any person who has held office as an elected parent or staff governor and removed from the governing body during their term of office, will be disqualified from serving or continuing to serve as a school governor for five years from the date of their removal.

Qualified teacher status (QTS) will be retained and a “newly strengthened QTS” will be in place from September 2019.

Recently redeveloped national professional qualifications (NPQs) for middle and senior leaders will be available from this September. For the first time, this will include executive leaders. There will be a stronger emphasis on the use of evidence and support for pupils with special educational needs and disabilities (SEND).

Timelines for schools: mandatory and useful information
The DfE has released a video with information on the replacement for the Raiseonline service. The new Analyse School Performance service will be a sister to the DfE performance tables.

Academies, free schools and independent schools: identity verification form for the chair of trustees.

If you are a new chair of trustees, you must fill the “Identity verification form” in conjunction with the Disclosure and Barring Service (DBS) application form.

- Apprenticeship Levy
- Review of model articles of association for academy trusts

**Delayed Consultations**
- School exclusion guidance
- Relationship & Sex Education
- Primary Assessment

**Early warning**
- Eleven-year-olds will sit times tables exams in summer 2019
- A new healthy pupils capital programme funding will be available in 2018 to 2019. All state-funded primary, secondary and sixth-form schools will be eligible.
Ofsted inspectors as opposed to Her Majesty`s Inspectors to lead section 8 short inspections

Ofsted does not set the standards that schools have to meet on safeguarding. It is to inspect against standards and statutory guidance set by the Department for Education (DfE). And it is the DfE`s statutory guidance that schools need to refer to.

If safeguarding arrangements do not meet these requirements then at inspection the judgement will be ineffective. This will lead to an overall inadequate judgement for the school.

Feedback from inspections this year indicates that, nationally, a significant number of schools have had non-compliance regarding safeguarding practice highlighted as areas of concern.

Governors are insufficiently aware of the statutory requirements.

Key policies such as Child Protection have not been updated or have not been uploaded to the website to replace old policies.

The school's Single Central Record (SCR) is not compliant or has not been checked regularly.

Safeguarding processes relating to the appointment of staff or use of volunteers are not always thorough enough.
Other News

- How effective is your school's annual governance statement?
  - Does it state your governance structure?
  - How is risk being properly managed?

- Board effectiveness
  - Tackling conflicts of interest at board level

- How much does your school spend on CPD?

- The Teacher Development Trust have analysed schools’ spending on CPD and found that, across the whole sector, on average this accounts for just 0.7% of their income. Schools rated ‘inadequate’ by Ofsted were spending less on average than others and over 20,000 teachers work in schools where there is no CPD budget. A benchmarking tool allows schools to compare their spending with others.

- Some great news.... Angie Marchant found out this week that she is a finalist in the Outstanding Clerk category for the 2017 NGA Awards and have been invited to the House of Commons on 25th May for afternoon tea and the award ceremony.

- Colham Manor Primary School surprised Angie by nominating her. A gruelling selection process including submitting three sets of FGB agendas and minutes, a visit to the school by two NGA Judges for interviews with Angie, the Head, Chair of Governors, and Governor Support.
Hillingdon Governors Termly Meeting
Tuesday 13th June 2017
Room 4 - Civic Centre
Refreshments from 6.30pm